



miskanawah

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Youth Lodge Keeper

Location:	2335-30 th Avenue NE Calgary, AB
Position Type:	Full time, Permanent
Hours:	Monday – Friday (37.5 hours/ week)
Program:	The Oskayapewis Project

Position Summary:

Miskanawah is an Indigenous agency that draws jointly from the strengths and guidance of Indigenous teachings and traditions and evidence-based practices in human services, to support vulnerable children, youth and families.

The Youth Lodge Keeper integrates traditional Indigenous teachings with Western evidenced-based practice to engage youth who have a significant risk of involvement in criminal activities. The Youth Lodge Keeper is responsible for developing strong working relationships and providing support to youth in reaching identified goals. This position coordinates and facilitates cultural programs and ceremonies for youth through consultation with other Miskanawah programs and their team. The Youth Lodge Keeper will work in a team environment, contribute to healing and wellness, support land-based learning, and provide program development and delivery.

Responsibilities:

- Facilitate direct connection to Elders and ceremony for youth
- Provide leadership and mentoring to youth
- Plan, deliver and evaluate learning opportunities, weekly sessions, special events, and cultural experiences for youth
- Ensure traditional skills and language are integrated into all aspects of service delivery to build cultural knowledge of youth
- Act as an Elder's helper for ceremonies such as Pipe Ceremony, Sweat Lodge, Family Healing Ceremonies, Family Transition or Closing Ceremonies, Face Painting Ceremonies, Tea Ceremonies, and any other ceremonies as needed
- Ensure the preparation and care of cultural offerings and supplies
- Coordinate, schedule and prepare honorariums and gifts for Elders and Knowledge Keepers
- Aid and support land development activities and staff, as requested by the Cultural Services Manager
- Clearly document family work and cultural impact including supporting the Cultural Services Manager with data collection for agency and program Annual Reports (i.e. collection of family stories and number of families supported)
- Record attendance and summarize activities for programming
- Sweat lodge registration and related administrative duties
- Perform other related duties as assigned



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Skills and experiences:

- Ability to prioritize, time manage, and multi-task in a fast paced environment
- Ability to communicate effectively both verbally and in writing
- Ability to problem solve independently
- Flexible and adaptable to new tasks
- Demonstrate sound judgement and decision-making skills
- Ability to manage deadlines
- Strong people skills; calm under pressure
- Self-motivated, uses initiative
- Ability to maintain a high level of accuracy in reporting
- Crisis management experience an asset

Requirements:

- Knowledge of, and willingness to engage in Indigenous cultural traditions
- Promotion of Indigenous resiliency and wellbeing into service delivery
- Willingness to engage with diverse Indigenous ceremonies and Elders/Knowledge Keepers
- Diploma or degree in Human Services, with cultural equivalencies considered
- 2-5 years of experience working with vulnerable children, youth and families
- Commitment to team leadership and development
- Commitment to the highest safety standards
- Ability to take initiative
- Ability to work individually as well as part of a team
- Effective communication and facilitation skills
- Ability to respond quickly in a dynamic and changing environment
- Valid driver's license and a good driver's abstract
- Use of a reliable vehicle for work with \$2,000,000 liability, permission to carry passengers
- Criminal Record and Vulnerable Sector Check
- Child Intervention Check
- Valid First Aid and CPR certification

We offer the opportunity to be part of a creative and positive work environment, a competitive salary, supports for professional development, opportunity for advancement, and the chance to be part of a team that supports children, youth and families to thrive within a culturally responsive community.

Please submit a cover letter and resume to jshaw@miskanawah.ca and reference "Youth Lodge Keeper" in the subject line. We thank all applicants, however, only those selected for interview will be contacted.