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## **POSITION**

### **Strengthening Home Fires Team Lead**

**Location:** 2335 30 Ave NE  
**Position Type:** Full Time (37.5 hours per week)  
**Hours:** Monday – Friday  
**Program:** Strengthening Home Fires

#### **Position Summary:**

Strengthening Home Fires is founded on the understanding that colonization, trauma and systemic discrimination are major causes of homelessness for Indigenous peoples, and that strengths-based, trauma-informed and culturally-grounded approaches to working with Indigenous youth, families and singles experiencing or at-risk of homelessness are critical to their success and well-being.

The Strengthening Home Fires program works directly with Indigenous youth, providing support, assessment and resources to ensure youth are housed and remain housed. The Strengthening Home Fires Team Lead will support the Housing Support workers and Cultural Support Worker in reducing barriers for youth to access services and navigate systems.

#### **Responsibilities:**

- Determine staffing requirements and oversee the hiring of program staff
- Provide on-going supervision and support in professional development to Housing Support Workers
- Maintain scheduling, performance management, coaching and feedback to staff
- Ensure that all employees comply with company policies, procedures, and ethical standards
- Manage program budget
- Responsible for contributing to the Annual Report
- Assist with data collection and outcomes reporting
- Ensure Strengthening Home Fires has, and is following policy's and procedures that are in accordance with CAC Standards
- Review client files to ensure accreditation standards are met



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- Establish clear responsibilities and processes for monitoring work and measuring results
- Support staff curiosity, learning and engagement with Indigenous culture and ceremony; promote staff connection with Circle Keepers and Elders; collaborate with Miskanawah Cultural Team
- Conducts regular team meetings
- Work alongside the Housing Support team to:
  - support youth in identifying, accessing and securing housing and cultural supports
  - facilitate an income/asset assessment and develop a budget with each youth
  - provide youth with systems navigation support (including access to Alberta Works, the Child & Youth Support Program and other financial resources)
  - facilitate case consultations with Housing Support Workers and youth to ensure individual needs are understood and advocated for at the systems-level
  - support advocacy with landlords and placement providers to prevent evictions for youth
  - connect youth to Elders, ceremony, community events and cultural support services
  - coordinate outreach and services with other homeless-serving agencies, to strengthen partnerships with potential housing placements for youth, and enhance cultural supports, services and advocacy with non-Indigenous organizations

### **Skills and experiences:**

- Clear understanding of Housing First and Harm reduction best practices
- Assessment and referral knowledge
- Understanding of the Residential Tenancies Act and associated legislation
- Proficient computer skills required
- Excellent written and oral communication skills required
- Able to work day and evening shifts (where required)
- Act as a role model showing positive interaction and problem solving
- A strong understanding and passion for prevention and diversion work is an asset
- Skill in developing and maintaining community partnerships



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- Ensure a vast knowledge of Calgary area resources available to families, single adults, youth and how to access them
- Demonstrates a curiosity, learning and engagement with Indigenous culture and ceremony

### **Requirements:**

- Diploma in a human service field with related experience.
- Minimum 2 years' experience in a supervisory role
- Minimum 5 years of experience working vulnerable youth who have complex needs, preferably in the homeless sector
- Experience helping individuals experiencing stressful situations
- Experience using HMIS and ETO or similar client data bases
- Knowledge of and willingness to engage in Indigenous cultural traditions
- Ability to effectively communicate both verbally and in writing
- Ability to respond quickly in a dynamic and changing environment
- Ability to work individually as well as part of a team
- Ability to cover off and work directly with youth when needed
- Valid Standard First Aid Certificate with CPR level B
- Current Police Security and Child Intervention Record checks with satisfactory results
- Suicide and Self-Harm Awareness Training
- Crisis Intervention Training
- Quality Improvement and Outcomes Training
- Indigenous Awareness Training
- Diversity Training
- Harm Reduction and Naloxone Training
- Use of a reliable vehicle with \$2,000,000 liability, permission to carry passengers and business coverage on the vehicle
- Valid driver's license and a driver's abstract with minimal demerits

We offer the opportunity to be part of a creative and positive work environment, a competitive salary, supports for professional development, opportunity for advancement, and the chance to be part of a team that supports children, youth and families to thrive within a culturally responsive community.

Please submit a cover letter and resume to [careers@miskanawah.ca](mailto:careers@miskanawah.ca) and reference "SHF Team Lead" in the subject line. We thank all applicants, however, only those selected for interview will be contacted.