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## POSITION

### **Strengthening Home Fires Housing Support Worker (12 Month Contract)**

**Location:** 2335 – 30 Avenue NE  
**Position Type:** Full Time (37.5 hours per week)  
**Hours:** Monday – Friday  
**Program:** Strengthening Home Fires

#### **Position Summary:**

Strengthening Home Fires is founded on the understanding that colonization, trauma and systemic discrimination are major causes of homelessness for Indigenous peoples, and that strengths-based, trauma-informed and culturally-grounded approaches to working with Indigenous youth, families and singles experiencing or at-risk of homelessness are critical to their success and well-being.

The Housing Support worker is responsible for supporting and planning with up to a case load of 13-15 youth to assist them in maintaining the stability of their housing, addressing risk factors and building on their strengths to ensure successful community integration, over a period of time. The Housing Support worker provides case management support that begins by providing on-going service and connection to culture services and supports, to help youth to maintain their stability once housed.

#### **Responsibilities:**

- Develop a plan of action that identifies the risk factors as well as goals, strengths, and current support systems for youth
- Provide intake and quality case management for a caseload of 13 -15 youth
- Monitor the wellbeing of youth post-transition, provide support and connection to cultural resources and programs
- Assist youth to implement their plan of action to reduce risk factors/risk of homelessness, increase protective factors and improve their network of community support
- Act as a role model showing positive interaction and problem solving
- Liaise with landlords to ensure good relations and proactive resolving of issues
- Maintain client files and HMIS data system entries
- Updating of service plans, transition to housing strategies, and access to subsidies
- Coordinating the disbursement of program funds for damage deposit and first month's rent, as required and where funds are not available through Alberta Works or other sources
- Be fully informed on the services and resources offered by Alberta Works



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- Work collaboratively with sector agencies, key stakeholders, and community resources
- Refer youth to community supports, and follow up on referrals to ensure that youth are accessing supports
- Ensure youth have all the basic necessities for move in
- Maintain regular home visits in the community and phone contacts, in line with Case Management Standards
- Ensure all cheque requests are submitted on-time and legible
- Other duties as assigned

### **Skills and experiences:**

- Have a thorough understanding of Housing First and Harm reduction best practices
- Assessment and referral knowledge
- Understanding of the RTA and associated legislation
- Proficient computer skills required
- Excellent written and oral communication skills required
- Able to work day and evening shifts (where required)
- Act as a role model showing positive interaction and problem solving
- A strong understanding and passion for prevention and diversion work is an asset
- Skill in developing and maintaining community partnerships
- Ensure a vast knowledge of Calgary area resources available to families, single adults, youth and how to access them

### **Requirements:**

- Diploma in a human service field with related experience
- Minimum 5 years of experience working with vulnerable youth who have complex needs, preferably within the homeless sector
- Case Management experience is required, preferably within the homeless sector
- Experience using HMIS and ETO or similar client data bases
- Knowledge of and willingness to engage in Indigenous cultural traditions
- Ability to effectively communicate both verbally and in writing
- Ability to respond quickly in a dynamic and changing environment
- Ability to work individually as well as part of a team
- Valid Standard First Aid Certificate with CPR level B
- Current Police Security and Child Intervention Record checks with satisfactory results
- Suicide and Self-Harm Awareness Training
- Crisis Intervention Training
- Quality Improvement and Outcomes Training
- Indigenous Awareness Training
- Diversity Training
- Harm Reduction and Naloxone Training



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- Use of a reliable vehicle with \$2,000,000 liability, permission to carry passengers and business coverage on the vehicle
- Valid driver's license and a driver's abstract with minimal demerits

We offer the opportunity to be part of a creative and positive work environment, a competitive salary, supports for professional development, opportunity for advancement, and the chance to be part of a team that supports children, youth and families to thrive within a culturally responsive community.

Please submit a cover letter and resume to [careers@miskanawah.ca](mailto:careers@miskanawah.ca) and reference "SHF Housing Support Worker" in the subject line. We thank all applicants, however, only those selected for interview will be contacted.