



**miskanawah**  
empowerment • strength • family

## **EMPLOYER ENGAGEMENT STRATEGIST**

**Location:** Calgary, AB  
**Position Type:** Part time (20 hours/ week)  
**Program:** Re: Vision

### **Position Summary:**

Miskanawah is an Indigenous agency that draws jointly from the strengths and guidance of Indigenous teachings and traditions and evidence-based practices in human services, to support vulnerable children, youth and families.

We are searching for an Employer Engagement Strategist who are responsible for recruiting and supporting employers that benefit from greater engagement with the Indigenous community and, specifically, entry level workers. This role is responsible for creating a business case for employers to hire Indigenous Youth. The Employer Engagement Strategist must actively seek employers to participate in the program on an ongoing basis and provide post-hire support to employers in an effort to secure the long-term success of employment positions.

### **Responsibilities and Duties:**

- Recruit and engage a wide variety of employers to participate in the program
- Develop a process and presentation to engage employers
- Work collaboratively with Youth Support staff
- Build lasting relationships with employers and ensure they are aware and prepared for upcoming hiring fairs
- Ensure employers are satisfied with the program and that it is meeting their needs
- Support employers by resolving questions, concerns, and technical issues
- Act as an advocate for Indigenous Youth within the community
- Provide a consistently high standard of care and support for employers
- Schedule or conduct follow-up meetings/appointments with employers on an ongoing basis
- Assess, evaluate, plan, and revise employer support
- Encourage open communication among employers when discussing issues, problems, or concerns
- Prepare and submit accurate reports and records

### **Requirements:**

- Degree or diploma in a field appropriate to the position
- Minimum 2 years' experience working in employment support
- Criminal Record and Vulnerable Sector Check

- Child Intervention Check
- Ability to deal pleasantly and effectively with a wide range of people of different ages and cultures
- Ability to effectively communicate both verbally and in writing
- Ability to work individually as well as part of a team
- Demonstrated time management skills
- High flexibility with strong interpersonal skills that allow one to work effectively in a diverse environment
- High level of integrity and work ethic
- Experience with employment programs and support an asset
- Experience working with the Indigenous community an asset

**Interested applicants are asked to submit a cover letter with their CV** to [Careers@miskanawah.ca](mailto:Careers@miskanawah.ca) by August 7, 2020. Please reference "Employer Engagement Strategist" in the subject line.